

# Fulton Magistrate Court

## Electronic Filing Frequently Asked Questions

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### File a Dispossessory

To file a dispossessory online, please [Click here](#). Individual filers may file online and pay with a credit card. Dispossessories that are filed by 11:30 am will be served on the following business day if served by a Connect2Court.com server.

The fee to file on one defendant is \$111.00 plus \$8.00 for each additional tenant including “& all others”.

Check your filing or you received an email that your order was not completed - You may click here [Check Case Status](#) to see if your filing was submitted successfully. If the last name appears, payment/filing is successful. Note: Case No. will appear once the court processes your filing.

*The dispossessory form is most compatible with Internet Explorer and may not respond when using a tablet.*

### File an Answer in a Dispossessory Proceeding

Defendants may answer electronically at [www.Dispoanswer.com](http://www.Dispoanswer.com).

1. Enter your case number.
2. Complete the answer page.
3. Submit payment, sign and submit answer (a service charge of \$10.00 applies).

A defendant may answer electronically in room TG300 at no charge.

Answers filed online will be processed by a clerk. If you have answered within the time frame according to your summons and affidavit, you will receive your trial information by email at the address provided on the answer form. If you have answered after 5:00 pm on the last day to answer, your answer will be considered late and you will likely not be given a court date.

A defendant may answer in person in room TG400 at no charge.

### Check For Electronic Answer

Click here - [Check Case Status](#)

An answer has **NOT** been submitted electronically if the Answer Defendant Date field is blank.

If the Answer Defendant Date field has a date in it, an answer has been submitted electronically.

If the Answer Defendant Date field has a date in it, but there is not a court date nor a late answer showing, then the court has not processed the answer yet. When answers are processed by the court, all parties involved will receive the Notice Of Trial Information via email along with a copy of the answer.

**You are encouraged to always check the status of your case in the event that an email is lost.**

*\*NOTE: Answer information only applies when answers are submitted electronically. If answers are submitted at the courthouse, Connect2Court.com will not have the answer information. You will need to obtain this information from a Clerk at the Court.*

**Odyssey is the official place to check the status of a case because not all updates are made electronically.**

To check case status on Odyssey, go to;

<http://justice.fultoncountyga.gov/PASStMagCrtCM/CaseDetail.aspx?CaseID=6692175justice.fultoncountyga.gov/PASStMagCrtCM/CaseDetail.aspx?CaseID=6692175>

If you need to speak to the Fulton Magistrate Court self-help center, please call 404-613-4116.

## Check Status

Click here - [Check Case Status](#)

Enter the case number or email address used to file or answer your dispossessory in the box provided.

C2C provides real time access to all electronically filed documents. Users can see File Date, Case Number, Service Method, Service Date, Last Day to Answer, Answer Defendant Date, Court Date, Court Time and Court Room.

## Proofs of Service / Affidavit of Service

Connect2Court servers create proofs of service on C2C. Proofs are filed on Connect2Court within 24 hours of service. Proofs may take the court a few days to process by clerical personnel. If you are told that your proof was not filed, please check back. Your proof is always filed through connect2court within 24 hours of service.

## Writ of Possession / Dismissals

Connect2Court allows you to apply for a writ of possession and file a dismissal online; however, they are not processed electronically by the Court. It is the filer's responsibility to ensure a good writ of possession before applying. Connect2Court will have your documents delivered to the court within 48 business hours.

## Court Has No Record

Cases filed electronically must be entered into the Court's case management system. When your case has been processed and issued a case number on Connect2Court, it has officially been filed and accepted by the Court. Please understand that it may take up to 7 days for clerical personnel to enter your case. You may be told that your case has not been filed because it has not yet been entered into the Court's case management system. To verify that your case has been filed, please click here: [Check Case Status](#)

## File a Garnishment

To file a garnishment online, please [Click here](#). Individual filers may file online and pay with a credit card. Garnishments that are filed by 11:30 am will be served within 48 business hours if served by a Connect2Court.com server.

Fees to file in Fulton State/Magistrate Court: State Court is \$255.00 & Magistrate Court is \$64.00.

## **Garnishment Defendant Copy/Certificate of Service**

I understand that it is my responsibility to mail the defendant's copy of the summons to the defendant within three days of the service date. I will complete the Certificate of Service (COS) upon the defendant and file same with the Court. I understand that I should receive the defendant's copy of the summons and COS by email once the Court processes the filing(s). I also understand that I should receive the affidavit of service by email, if applicable, once service has been perfected. I further understand that it is my responsibility to obtain the documents directly from the Court if I do not receive them from Connect2Court.com. I will also check my case information at Connect2Court.com to ensure I mail the defendant a copy within three days of service.

If you chose to have your garnishment served by a Connect2Court.com server, this is the process:

1. Garnishment will be served within 48 hours of court processing.
2. A Connect2Court server serves only the garnishee.
3. It is the Plaintiff/Attorneys responsibility to mail the defendant's copy of the garnishment (provided by C2C) to the defendant within 3 days of the service date.
4. It is the Plaintiff/Attorneys responsibility to file with the Court the Certificate of Service/COS (provided by C2C)

The plaintiff/attorney will mail the defendant's copy (#3 above) and then fill out and submit the Certificate of Service (COS) with the Court (#4) with any/all related documents/attachments (E.g. green card, original receipt, etc).

If you would like to mail your Certificate of Service (COS) directly to the court, please see Fulton County's address below.

**Fulton County address:  
Garnishment Division – TG100  
185 Central Avenue S.W.  
Atlanta, GA 30303**